

## **DIRECTOR OF LITURGICAL MUSIC,** Part Time, 20 hours per week

The Director of Liturgical Music plans and coordinates the music for all liturgical services and accompanies liturgies on piano and/or organ to celebrate and strengthen the faith journey of the IHM Sisters and all who worship at IHMSLC.

### **Responsibilities:**

1. To collaborate with the Director of Liturgy in planning and coordinating all liturgical services so as to celebrate and strengthen the faith journey of the IHM Sisters and IHM SLC.
2. To coordinate with presiders, other liturgical ministers and additional musicians as may be required to carry out the music as planned for each liturgy.
3. To provide music for liturgical services including for one weekday and one Sunday Eucharist, two Liturgies of the Word, IHM Community feasts, Jubilee liturgy, funerals, reconciliation and related services.
4. To accompany liturgies on piano, organ or other instruments as determined.
5. To recruit, schedule and rehearse with choir and other music ministers.
6. To assure scheduling and compensation for additional musicians when engaged.
7. To oversee creation and printing of worship aids.
8. To maintain appropriate copyrights for music usage and maintain needed records and renewals.
9. To implement the 'IHM Inclusive Language Policy' and 'Envisioning Liturgy in the IHM Community' documents.

### **Qualifications:**

1. Degree in music and/or liturgy is preferred or bachelor's degree in appropriate field.
2. Training and current education in liturgical music and knowledge of contemporary resources.
3. Working knowledge of the liturgical documents of Vatican II, The Rites of the Roman Catholic Church and an understanding of Roman Catholic ritual.
4. Demonstrated experience leading and directing liturgical music of a faith community, preferably- but not required- of a vowed religious community.
5. Proficiency in keyboard accompaniment (piano and organ) and choral direction.
6. Vocal performance is desired but not required.
7. Interpersonal skills, including facilitation, coordination, conflict resolution, verbal and written communication skills, and ability to work collaboratively with the liturgical committee, liturgy director and other liturgical ministers.
8. Ability to relate to various age groups, especially the elderly.

### **Apply:**

Submit cover letter, resume and compensation history to [mmcgowan@ihmsisters.org](mailto:mmcgowan@ihmsisters.org)

**IHM Sisters supports diversity**