Music Minister

(40 hours per week)

The music minister serves as the liturgical musician for the overall liturgical music program on the IHM Senior Living Community (SLC) campus. The music minister works under the direction of the liturgical ministries coordinator and collaborates with the rest of the liturgical team (liturgical ministries coordinator and the sacramental minister). The music minister reviews, plans and prepares music appropriate to liturgical seasons and celebrations and all liturgical events on the IHM SLC campus through fidelity to the IHM Constitutions and the IHM Chapter Directions.

RESPONSIBILITIES:

- Serves as the primary musician at IHM SLC campus liturgies;
- Reviews, plans and prepares music appropriate to liturgical seasons and celebrations, under the direction of the liturgical ministries coordinator and in collaboration with the sacramental minister;
- Serves as the choir and handbell director;
- Communicates effectively and provides the necessary formation, direction and training for all music ministers (choir, cantors, handbell choir, instrumentalists, etc.) and actively recruits, schedules and rehearses with them;
- Teaches the congregation music that will enhance communal prayer;
- Oversees maintenance of the campus music resources, including the organ, all Motherhouse pianos, the harpsicord and handbells.

QUALIFICATIONS:

- Degree in music is preferred; a bachelor’s degree in appropriate field is required.
- Recent training and current education in liturgical music; and working knowledge of the Liturgical Documents of Vatican II, the Rites of the Roman Catholic Church and contemporary resources in worship and ritual practice.

If you are interested in applying for this position, please submit a completed cover letter and resume to Human Resources at humanresources@ihmsisters.org, fax to 734-240-9793, or mail to Sisters, Servants of the Immaculate Heart of Mary, 610 West Elm Avenue, Monroe, MI 48162, attention Human Resources.