



Deep Faith. Courageous Spirit. Action for Justice.

Medication Technician

Full-time, midnight shift

Sisters, Servants of the Immaculate Heart of Mary (IHM Sisters) is a congregation of religious women headquartered in Monroe, Mich.

RESPONSIBILITIES:

- Dispense oral capsules, pills, elixirs and perhaps subcutaneous insulin to patients; assist them in taking the medication; and assess for any side effects or drug reactions.
- Understand and be familiar with the residents' recent vital signs and blood glucose levels, as well as the different contraindications — or restrictions to administration — of common medications.
- Administer prescribed medications to patients and maintain related medical records under immediate supervision.
- Verify the identity of patient receiving medication and record name of drug, dosage, and time of administration on specified forms or records.
- Take vital signs and/or observe patient to detect response to medication. Document when a PRN medication is given and why. If the PRN medication was not effective, document and what intervention was given.

QUALIFICATIONS:

- Nurse Aide-CENA or uncertified nurse aide.
- A high school diploma or its equivalent.
- Ability to successfully complete training for a Medication Technician.
- Previous geriatric experience, preferred.
- Flexibility in adjusting to work schedules as needed.
- Ability to learn, understand and support the IHM mission and values.
- Ability to recognize needs and desires of others, approachability, a positive attitude, courtesy and respectful of others.
- Ability to work collaboratively as part of a team.
- Med Tech training provided to the right candidate.

If you are interested in applying for this position, please submit a resume to Human Resources at humanresources@ihmsisters.org, fax to 734-240-9793 or mail to Sisters, Servants of the Immaculate Heart of Mary, 610 West Elm Avenue, Monroe, MI 48162, attention Human Resources. IHM Sisters support workforce diversity.